

Fees and Charges Schedule

2026-2027

Selwyn Water Fees and Charges Schedule

Financial Year: 1 July 2026 – 30 June 2027

GST: All fees and charges include GST unless stated otherwise

1. Purpose

This schedule implements the Fees and Charges Policy and is published to ensure public transparency and compliance with s91 of the Local Government (Water Services) Act 2025 (the Act).

2. Definitions

The following definitions apply in this schedule:

Term	Definition
On-Demand Supply	A supply of water that is available on demand at the point of supply, typically metered.
Time and Cost	The actual cost of completing the work. This includes costs of staff time, mileage, administration, and an appropriate share of overhead costs (for example management, systems, and facilities). If external consultants or contractors are required, their costs will be passed on, together with the cost of procuring and administering those services.
Restricted Supply	A supply of water where the volume is limited by a flow-restricting device.
Serviceability Charge	A charge applied to a property or allotment, in accordance with s88 of the Act: <ul style="list-style-type: none">• Situated within a current "serviceable area" as defined by the serviceable boundary maps held by Selwyn Water (being the area 100m from the relevant drinking water or wastewater supply network);• Not, but can be, connected to that network; and• Not non-rateable land specified in Part 1 of Schedule 1 of the Local Government (Rating) Act 2002.
SUIP (Separately Used or Inhabited Part)	As set out in Selwyn Water's Water Services Strategy, a SUIP is part of a property (valuation) that can be used or occupied independently of the rest of the property. This usually means any portion of a property that has its own ability to be used or lived in separately, such as a separate flat, dwelling, commercial space, or other area that can function independently. Each property will have at least one SUIP. For example, a valuation that is bare land is considered to have one SUIP.
Point of Supply	The boundary between Selwyn Water's network and the customer's private pipework.



Term	Definition
Trade Waste	As per Selwyn District Council Trade Waste Bylaw , trade waste means any liquid, with or without matter in suspension or solution Discharged to the Wastewater System in the course of any trade or industrial process or operation, or in the course of any activity or operation of a like nature and may include: (i) Condensing Water; (ii) Stormwater which cannot be practically separated from Wastewater; and (iii) Domestic Sewage.
Temporary Supply	Short-term supply for construction or events, via a dedicated metered or restricted point of supply.
Bulk Water	Bulk Water Extraction via a dedicated Selwyn Water network point of extraction.
Pan	A fixture used for the disposal of human waste, including toilets and urinals. Each fixture in a property is counted as one pan.
Primary Account Holder	The person who is liable to pay charges or fees, including the person liable to pay water services charges under s94 of the Act. This will generally be the legal owner of the property, or other party registered with Selwyn Water as financially responsible for charges.
Residential	Use of land or a building for occupation by any person as a place of residence. For the avoidance of doubt, premises providing accommodation intended to be temporary or transient (such as hotels or motels) and premises providing public services (such as schools, hostels and hospitals) are not residential.
Commercial	Use of land or a building for purposes which are not residential.
LGOIMA	Local Government Official Information and Meetings Act 1987

Development Contributions

Selwyn Water has adopted as its initial Development Contributions Policy the relevant parts of the Selwyn District Council Development Contributions Policy which was in place immediately before Selwyn District Council amended it in line with the Local Government (Water Services) Act 2025. This was subject only to those amendments Selwyn Water considered necessary to reflect the change in legislation.

This policy will continue to apply during our establishment phase and provides the primary mechanism for recovering growth related capital costs associated with drinking water and wastewater services. We expect the policy to remain in place until any new legislation is enacted addressing the funding of growth infrastructure.



3. Drinking water charges

Charge Type	Unit	Selwyn Water Fee	Description
Drinking water supply (fixed charge)	Per SUIP (or per valuation) / day	\$1.37	Covers network availability at point of supply. Daily fee.
Restricted charge (fixed charge)	Per valuation / day	\$1.37	Covers network availability at point of supply in restricted areas. Daily fee.
Volumetric charge (metered)	Per m ³ (1,000 litres)	\$1.48	Based on measured water use.
Restricted unit charge	Per unit / day	\$1.14	For supply of a limited number of units per day. A water unit is supply of up to 1m ³ (1,000 litres) of water over a 24-hour period, regardless of whether this supply is taken.
Restricted unit charge call out	Per call out	Time and cost	Where a restricted water unit is requested to be refilled by a customer.
Serviceability (drinking water)	% of fixed daily charge	100%*	A charge applied only in respect of properties not connected to a water network but which meet the criteria for a serviceability charge (as set out in that definition). * Where a property is 50% non-rateable land specified in Part 2 of Schedule 1 of the Local Government (Rating) Act 2002, the serviceability charge in respect of that property will be 50% of the fixed daily charge.
Water meter read out of normal cycle	Per reading	\$155	Optional service or required outside standard billing cycle, including final reads.
Bulk water extraction permit	Per annual permit	Minimum \$1,075, then time and cost	Minimum fee payable upfront. All vehicles are registered against the single permit.
Bulk water extraction unit charge	Per m ³ (1,000 litres)	\$5	Applied per cubic metre of extraction at a dedicated network point of extraction.
New water connection application – residential	Per application	\$330	For connections from main to property boundary. Payable upfront.



Charge Type	Unit	Selwyn Water Fee	Description
New water connection application – commercial	Per application	\$990	For connections from main to property boundary and includes temporary drinking water supply applications. Payable upfront.
Stand over for new connections	Per instance	Minimum \$910, then time and cost	Minimum fee payable upfront.
Stand over for network modifications	Per instance	Time and cost	Applied as incurred.
Application to change restricted units	Per application	\$145	
Onsite charge to change restrictor/units	Per instance	\$560	Excludes unit charge.
Annual commercial property backflow audit	Per year	\$290	Charge for annual certification of medium/high hazard backflow preventor at boundary. Required to ensure compliance with s27 of Water Services Act 2021 (note this is different to Building Warrant of Fitness testing).
Installation of temporary water supply (construction/ event)	Per instance	Time and cost	Connection stand over and monthly reading of meter with fixed end date.-Water extraction metered and billed separately.
Temporary supply (construction/event)	Per m ³ (1,000 litres)	\$5	Charge for short-term water extraction. Will need to be carried out in conjunction with any stand over or network modifications required.
Meter Replacement (damage by customer or 3 rd party)	Per instance	Time and cost	Charged if damage caused by the customer or any third party identified as responsible for the damage.
Bacteriological water testing - minimum charge	Per test	Time and cost	Costs include external testing and Selwyn Water administration.



4. Wastewater charges

Charge Type	Unit	Selwyn Water Fee	Notes
Fixed charge	Per SUIP / day	\$2.61	Access to wastewater network.
Serviceability (wastewater)		50%*	A charge applied only in respect of properties not connected to a wastewater network but which meet the criteria for a serviceability charge (as set out in the definition). * Where a property is 50% non-rateable land specified in Part 2 of Schedule 1 of the Local Government (Rating) Act 2002, the serviceability charge in respect of that property will be 50% of the fixed daily charge.
Wastewater Targeted Rate (on each SUIP per pan in excess of four)	% of Fixed Charge	25% per pan	Charges apply to all subsequent pans after fourth, charged daily.
New Wastewater connection application - residential	Per application	\$580	
New Wastewater connection application - commercial	Per application	\$990	
Wastewater stand over for new connections	Per instance	Minimum \$910, then time and cost	Minimum fee payable upfront.
Wastewater stand over for network modifications	Per instance	Time and cost	Applied as incurred
Wastewater inspection	Per instance	Time and cost	Applied as incurred



5. Trade waste/commercial charges – current bylaw

Charge Type	Unit	Selwyn Water Fee	Notes
Trade waste – all connected			
Out of cycle monitoring or pollution event	Per event	Time and cost	Costs of investigation including inspection, testing and cost impacts on plant.
Trade waste reinspection fee	Unit	\$510	
Trade waste disconnection fee	Unit	Time and cost	
Trade waste application fee	Per event	\$255	Fixed fee for application review by specialist engineer. Required by all connected commercial premises as well as residential premises from which trade waste is discharged.
Trade waste – permitted			
Annual trade waste permitted inspection (Uniform Annual Charge)	Per year	\$575	Fixed fee includes annual inspection/review.
Trade waste permitted discharge	Calculated for each discharge (as per bylaw)	Calculated fee	Charge calculated under Selwyn District Council's Trade Waste Bylaw .
Trade waste – consented			
Annual trade waste conditional consented inspection (Uniform Annual Charge)	Per year	\$900	Engineering review of both permanent and temporary discharges requiring a consent.
Trade waste consent charging. Note: A Development Contribution may also be required as outlined in Selwyn Water's Development Contribution Policy.	Calculated for each discharge (as per bylaw)	Calculated fee	Charge calculated under Selwyn District Council's Trade Waste Bylaw .
Trade waste special agreement	Per agreement	Special agreement charging	Agreed on a case by case under clause 8 of Selwyn District Council's Trade Waste Bylaw.



6. Other charges and administration fees

Service	Unit	Selwyn Water Fee	Notes
Development Contribution, per Selwyn Water's Development Contribution Policy.	Per HUE (Household Unit Equivalent)	Per HUE	Charge for capital expenditure to meet growth demand.
Late payment penalty	Percentage of unpaid balance	10% penalty applies to overdue amounts, increasing to 21% after six months, calculated monthly on the total unpaid.	Penalty on any unpaid balance after the due date. Selwyn Water reserves the right to waive late payment penalties.
Unrated year zero properties	Per SUIP/ day	Applicable fixed daily charges per SUIP	Charges applied from date of connection or title issue, whichever comes soonest.
Specialist technical advice	Per Requirement	Time and cost	Based on unique requests including external consultants, if required. Including but not limited to; 2 Waters Certificates, Resource Consents, PIMS, Engineering Acceptance, Building Consents and Preapplication advice
Senior or Principal Engineer / Senior Specialist	Per hour	\$255	For all advice carried out by a Senior grade
Engineer / Technician / Specialist	Per hour	\$210	For all advice carried out by a standard grade
Engineering support / administration	Per hour	\$135	
External consultants	Per request for service	Time and cost	Including but not limited to peer review and specialists
LGOIMA Requests – staff time	Per hour	\$38 per half hour (first hour free)	
LGOIMA Requests – other costs	Per materials required	Time and cost	Photocopying printing \$0.20 per page (first 20 free) Other media – USB sticks, Couriers – at cost



Service	Unit	Selwyn Water Fee	Notes
Credit card surcharge	Per transaction	At cost	Selwyn Water reserves the right to pass on any bank or merchant fees for accepting payment by credit card
Direct Debit dishonour fee	Per transaction	At cost	Selwyn Water reserves the right to pass on any bank fee imposed on Selwyn Water for the dishonour of a direct debit payment
Cash handling fee	Per transaction	\$0	Where payment is made in person to Selwyn Water or agency, no fee will be charged

7. Approval and review

The Selwyn Water Board will:

- Approve the Fees and Charges Schedule annually (or delegate approval within defined parameters)

Any material changes to the charging methodology, structure of charges, or introduction of new charge categories are subject to Selwyn Water's Significance and Engagement Policy and must be approved by the Board.

Date of approval	24 June 2026
Effective from	1 July 2026
Next review date	June 2027

