

# CONFIRMED MINUTES

## SELWYN WATER BOARD MEETING - 13 NOVEMBER 2025



At the **Selwyn Water Board Meeting** on **10 Dec 2025** these minutes were **confirmed with the following changes:**

### *Item 4.1 Health, Safety and Wellbeing Charter*

*Directors discussed Section 6 of the Health, Safety and Wellbeing Charter on ensuring effective worker participation. Management was asked to consider how these expectations are cascaded to external suppliers and contractors, including whether SWL audits contractor and supplier health and safety performance and how assurance is provided from procurement through to monitoring and reporting.*

### *Item 4.2 Health, Safety and Wellbeing Dashboard*

*Management was asked to consider including in the Health, Safety and Wellbeing dashboard:*

- A graph of health and safety events by month in order to show trends over time.*
- A breakdown of health and safety event counts by location to enable monitoring of any location-based trends.*

### *Item 5.1 Communications and Engagement*

*Management was asked whether SWL has a way of measuring current community sentiment and suggested commissioning a brief baseline sentiment assessment prior to go-live, to enable tracking of improvements over time.*

<b>Name:</b>	Selwyn Water
<b>Date:</b>	Thursday, 13 November 2025
<b>Time:</b>	9:30 am to 10:00 am (NZDT)
<b>Location:</b>	Virtual   Te Ara Atea, Rolleston
<b>Board Members:</b>	Murray Strong (Chair), Dame Karen Poutasi, Linda Falwasser, John Brockies
<b>Attendees:</b>	Alex Cabrera, Amon Nunns, Heather Geddes, Jo Gallop, Rachael Brown, Sydney Mallon-Piper, Toni Forrest

1. Opening Meeting
  - 1.1 Whakataka Te Hau - Opening Karakia
  - 1.2 Confirm Minutes

**Selwyn Water Board Meeting - 8 October 2025 8 Oct 2025**, the minutes were confirmed as presented.

### **1.3 Interest Register**

The interested were reviewed and noted that any potential conflicts requiring mitigation will be addressed in future meetings.

John Brockies noted that an additional interest, Tauranga City Te Maunga Program Board, will be added to the register.

## **2. Actions from Previous Meetings**

### **2.1 Action List**

Alex confirmed that AuditNZ is the appointed auditor for Selwyn Water, and work is currently underway with Selwyn District Council to finalise requirements

## **3. Major Decisions and Discussions**

### **3.1 Risk Register**

The Board RECEIVED the Governance Risk register for October 2025.

Alex provided an overview and emphasised that the timeframe for receiving information from Selwyn District Council regarding the Transfer Agreement is a significant concern and could have serious implications for Selwyn Water Ltd.

### **3.2 Appointment of Auditor**

Noted that the Auditor will be AuditNZ in line with current legislation.

## **4. Health Safety and Wellbeing**

### **4.1 Health Safety and Wellbeing Establishment Activity Update**

The Board REVIEWED and APPROVED the HSW Charter and Strategic Objectives.

Directors discussed Section 6 of the Health, Safety and Wellbeing Charter on ensuring effective worker participation. Management was asked to consider how these expectations are cascaded to external suppliers and contractors, including whether SWL audits contractor and supplier health and safety performance and how assurance is provided from procurement through to monitoring and reporting.

### **4.2 HSW Monthly Dashboard Report**

That the Board NOTED the Health, Safety and Wellbeing Monthly Report for November 2025.

Management was asked to consider including in the Health, Safety and Wellbeing dashboard:

- A graph of health and safety events by month in order to show trends over time.
- A breakdown of health and safety event counts by location to enable monitoring of any location-based trends.

## 5. Information

### 5.1 Communications and Engagement Report

The Board RECEIVED the Communications and Engagement report as an update on recent, and planned communications and engagement activities, supporting the establishment of Selwyn Water Limited (SWL).

Management was asked whether SWL has a way of measuring current community sentiment and suggested commissioning a brief baseline sentiment assessment prior to go-live, to enable tracking of improvements over time.

## 6. Other Business

### 6.1 Resolution to move into Public Excluded

The Board RESOLVED to move the meeting into PUBLIC EXCLUDED.

### 6.2 Unuhia - Closing Karakia

## 7. Close Meeting

### 7.1 Close of the Public meeting

**Next meeting:** Selwyn Water Board Meeting - 10 Dec 2025, 8:30 am

Signature: \_\_\_\_\_

Date: \_\_\_\_\_