

CONFIRMED MINUTES

SELWYN WATER LTD BOARD MEETING - PUBLIC



At the **Selwyn Water Ltd Board Meeting - Public** on **18 Feb 2026** these minutes were **confirmed with the following changes:**

4.1 Health, Safety and Wellbeing Dashboard

The Board requested that H&S site visits be added to the Board Work Plan.

Action: Health and safety site visits be added to the Board Work Plan.

Name:	Selwyn Water
Date:	Wednesday, 21 January 2026
Time:	8:30 am to 9:00 am (NZDT)
Location:	Virtual, via MS Teams
Board Members:	Murray Strong (Chair), John Brockies, Linda Falwasser
Attendees:	Alex Cabrera, Amon Nunns, Elaine McLaren, Heather Geddes, Rachael Brown, Jo Gallop

1. Opening Meeting

1.1 Opening Karakia

1.2 Confirm Minutes

Selwyn Water Board Meeting 10 Dec 2025, the minutes were confirmed as presented.

The Board considered the minutes from the previous meeting.

- The CE noted that an email from Linda required incorporation of Health Safety and Wellbeing actions from 13 November meeting into the minutes; this update will be made.
- The minutes were **approved as amended**.

Moved: Chair | **Seconded:** Linda Falwasser

Carried

Members were asked to advise the Chair and Jo Gallop of any further amendments.



Health, Safety and Wellbeing

Review current health and safety practices as responsibilities transition from SDC to SWL, and use the findings to clarify governance and management oversight expectations and update the H&S dashboard as required.

Due Date: 31 Mar 2026

Owner: Alex Cabrera

1.3 Interests Register

The Interest Register was noted.

1.4 Acknowledgement of Contribution - Dame Dr Karen Poutasi

A formal acknowledgement was made recognising Dame Karen's significant contribution to SWL and to the broader health sector.

The Chair commented on the loss being keenly felt.

The CEO reflected on working with Dame Karen previously and the breadth of her impact across multiple forums and sectors.

The Board noted the wide range of positive feedback received since her passing.

2. Actions from Previous Meetings

2.1 Action List

Actions will be updated as discussed earlier.

Further work on outstanding actions will continue over the next week.

The development of an Opportunities Register was noted.

3. Major Decisions and Discussions

3.1 Asset Transfer Update

The Board **RECEIVED** and **NOTED** the Asset Transfer Update.

Amon Nunns provided an overview of the report.

- There have been no developments since the 18 December paper.
- The transfer occurred smoothly and preparedness was acknowledged.
- SWL is now operating under constitutional requirements, which states a Board of at least three independent directors, which was compliant.
- Joint work with SDC continues as part of the transition.

Key points from the CE:

- Note that assets remain within community/public ownership and cannot be sold.
- A more commercial lens will be applied to opportunities.
- Legislation transfers all known and unknown assets and liabilities to SWL; due diligence will continue over the coming months.

The Chair noted that with regard to Director Appointments, he had a conversation with the shareholder. The skills matrix will be presented at the next meeting to identify any gaps, so he can then work with Mayor Lydia to commence the appointment process.

3.2 Risk Register

The Board **NOTED** the Risk Register for December 2025.

Heather Geddes reported good progress during the previous day's workshop, including:

- Updates to risk ownership
- Increased risk rating related to the loss of Dame Karen's expertise.

The Board noted that, with increased clarity now available regarding the programme of work and its associated timelines, it is necessary to review and potentially adjust the current schedule of Board meetings. The Board discussed that the existing meeting dates may not align with key programme milestones, creating a risk of governance oversight occurring out of sequence. It was agreed that the alignment of meeting dates should be considered and included within the Risk Register. The Board also observed that, as the work programme becomes more fully defined, it is standard practice to establish a governance work plan. The CEO acknowledged this it is important we have that clarity and work will be undertaken to achieve alignment.

The Board requested that, as Selwyn Water moves from transition into the next phase of setting strategic direction and full operations, the risk framework and risk categories are reviewed and reset to reflect this. Risk should be integrated into strategy, budgets, capex decisions and performance reporting.



Meeting Alignment and Governance Workplan Development

Align Board meeting schedules with the programme of work and establish a forward governance workplan.

Due Date: 31 Mar 2026

Owners: Alex Cabrera, Heather Geddes, Jo Gallop



Enterprise Risk Categories

Develop and agree enterprise risk categories following further Board discussion on the overall risk management approach.

Due Date: 30 Jun 2026

Owner: Heather Geddes

4. Health Safety and Wellbeing

4.1 HSW Monthly Dashboard Report

The Board **NOTED** the HSW Monthly Dashboard Update.

Tania Absolum from Rubix Safe joined the meeting.

The following points were emphasised:

- Emphasis on being a "good client" in HS and adopting a collaborative approach.
- Baseline work with MMT will inform planning.
- The Board and management agreed visibility in HS activities is important.

The Board discussed the release of Public Excluded papers as appropriate. The Chair noted that this could be done while preserving free and frank discussion in Public Excluded.

The Chair and CEO meet with Chair of CORDE after work was undertaken with Tania Absolum. The Chair of CORDE is supportive of closer collaboration with a focus on Health and Safety.

The CEO noted that staff training has been delivered to improve consistency in using the tools and processes consistently, so expect visible change in the coming months. The Chair acknowledge the endeavours undertaken to improve HSW consistency.

The Board requested that H&S site visits be added to the Board Work Plan.



Release of Public Excluded Papers

Develop a LGOIMA-compliant assessment tool to strengthen the process and criteria for releasing Public Excluded papers.

Due Date: 13 Feb 2026

Owners: Alex Cabrera, Jo Gallop, Rachael Brown



H&S Site Visits

Health and safety site visits be added to the Board Work Plan.

Due Date: 30 Jun 2026

Owner: Alex Cabrera

5. Information

5.1 Engagement and Communications Report

The Board **RECEIVED** and **ENDORSED** the Engagement and Communications Report.

It was noted that the data has been developed from SDC sources and will become SWL's ongoing baseline. This aligns with community engagement discussions from previous day.

Discussion included:

- Media updates captured and noted in the report. The Chair requested a “no surprises” communications approach.
- Drafting of the Significance and Engagement Policy is underway. The Board emphasised the importance of this work and requested that a draft policy, together with the key engagement categories, be provided ahead of the next Board meeting.
- The Significance and Engagement Policy is about how to make engagement meaningful for the community as was discussed at the workshop yesterday. It was noted that the discussion was focused more on the timing and did not include customer feedback.
- The CEO is working with SDC to avoid duplication in community engagement and will keep the Board updated.
- Avoiding customer disruption in service is paramount.



Significance & Engagement Policy

Provide the draft Significance & Engagement Policy to the Board for consideration.

Due Date: 31 Mar 2026

Owners: Alex Cabrera, Heather Geddes, Neisha Livermore

6. Other Business

6.1 Resolution to move into Public Excluded



Resolution to move into Public Excluded

The Board **resolved to move into Public-Excluded session** at the conclusion of the public agenda to consider items relating to section 7(2)(g).

Decision Date: 21 Jan 2026
Mover: Murray Strong
Second: Linda Falwasser
Outcome: Approved

7. Close Meeting

7.1 Close of the Public meeting

Next meeting: Selwyn Water Ltd Board Meeting - Public Excluded - 21 Jan 2026, 9:00 am

Signature: _____

Date: _____